



Soo Pee Wee Hockey League

285 Northern Avenue East  
Sault Ste Marie ON P6B 4H9  
P: 705-253-3581

Email: [admin@soopeewee.ca](mailto:admin@soopeewee.ca) Web: [www.soopeewee.ca](http://www.soopeewee.ca)

### **Soo Pee Wee Hockey League Directors** **League Executive Positions**

#### **1. President, Elected (two-year term)**

\* Each nominee for the President shall have served on the Executive two (2) of the previous five (5) years, and shall be elected at the AGM to serve a two-year term.

The President shall be the Chief Executive Officer of the Corporation, and shall, if present, preside at all meetings of the Corporation, including the Executive Meetings

#### **2. Vice President (Operations), Elected (two-year term)**

**INCUMBENT – Cole Clouthier** (1 year remaining in 2 year term)

\* Each nominee for the Vice-President shall have served a minimum of two years of the previous five on the Executive and shall be elected at the AGM to serve a two-year term.

The Vice-President shall assist the President in their duties, and, in the absence of the President shall perform the duties and exercise the powers of the President.

#### **3. VICE PRESIDENT (LEAGUES) (3 POSITIONS), Elected (two year term)**

\* Each nominee for the Vice-President shall have served a minimum of two years of the previous five on the Executive and shall be elected at the AGM to serve a two-year term.

- **VICE PRESIDENT (Fundamental Leagues)**  
Elected (two year term) \*\* FUNDAMENTAL LEAGUES (U5, U6, U7 & U8)
- **VICE PRESIDENT (Intermediate Leagues)**  
**INCUMBENT – Erin Sinclair** (1 year remaining in 2 year term)  
Elected (two year term) \*\*INTERMEDIATE LEAGUES (U9, U10, U11 & U13)
- **VICE PRESIDENT (Senior Leagues)**  
Elected (two year term) \*\*SENIOR LEAGUES (U15 & U18)

The Vice Presidents (League) will oversee all aspects of direction for their respective leagues. Overseeing Coaching & Player Management Directors as well as League Coordinators in their purview, League Directors will address league concerns, complaints and management.

#### **4. Secretary, Elected (two year term)**

**INCUMBENT – Jessica Stelmach** (1 year remaining in 2 year term)

The league Secretary shall maintain league records, correspondence, minutes of meeting and related affairs of the organization.

#### **5. Treasurer, Appointed (two year term)**

**INCUMBENT – Jeremy Rody** (1 year remaining in 2 year term)

The Treasurer must be competent in accounting principles, and have a demonstrated the ability to maintain the financial records and transactions required for the Corporation.



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## **6. DIRECTORS OF COACHING & PLAYER MANAGEMENT (3 POSITIONS)**

- **Director - Coaching & Player Management (Fundamental)**  
Appointed (one year term) \*\* FUNDAMENTAL LEAGUES (U5, U6, U7 & U8)
- **Director - Coaching & Player Management (Intermediate)**  
Appointed (one year term) \*\*INTERMEDIATE LEAGUES (U9, U10, U11 & U13)
- **Director - Coaching & Player Management (Senior)**  
Appointed (one year term) \*\*SENIOR LEAGUES (U15 & U18)

The Directors of Coaching and Player Management, working in conjunction with the League Vice-Presidents, are responsible for the screening process for all coaching staff and the draft process for their respective leagues. They shall evaluate practices for all coaches and make recommendations on skill development where necessary. They shall provide assistance with practices and coaching skills when requested by a coaching staff. They shall review all coaching evaluations at seasons end.

## **7. Director - Fundraising**

Appointed (one year term)

The Director of Fundraising shall serve a one year term and shall be responsible to organize, or cause to be organized, all fundraising events for the Corporation including 50/50 draws.

## **8. Director - Equipment Management**

Appointed (one year term)

The Director of Equipment Management shall serve a one year term and be responsible for the safekeeping and storage of all Corporation equipment, and for recommending the timely replacement of the said equipment as required.

## **9. Director - Tournament Management**

Appointed (one year term)

The Director of Tournament Management and Fundraising is responsible to organize, or cause to be organized, all major tournaments being hosted by the Corporation. They will also be responsible for all fundraising initiatives including 50/50 draws.

## **10. Director - NOHA Contact**

Appointed (one year term)

The Director of NOHA shall be appointed a one year term and act as the Corporation's liaison with the NOHA.

## **11. Social Media Manager**

Appointed (one year term)

The Social Media Manager will create and curate content, interact with followers, monitor trends, and analyze performance to optimize campaigns, in a responsible manner that reflects the mission and vision of the SPWHL.



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**LEAGUE COORDINATORS** - The SPWHL is also seeking individuals for the role of League Coordinator.

Coordinator U5 division	Coordinator U6 division	Coordinator U7 Tier 1	Coordinator U7 Tier 2	Coordinator U8 Tier 1	Coordinator U8 Tier 2
Coordinator U9 Tier 1	Coordinator U9 Tier 2	Coordinator U10 House League	Coordinator U10A	Coordinator U11 House League	Coordinator U11A
Coordinator U13 House League	Coordinator U13A	Coordinator U15 House League	Coordinator U15A	Coordinator U18 House League	Coordinator U18A

It is the responsibility of the Coordinators to:

- Report any divisional issues directly to the League Director / Administrator.
- Communicate with the League Director any potential issues deemed to be controversial in nature.
- Monitor and communicate all affairs of their Divisions.